

Our Lady Immaculate Catholic School
75 Head St. Strathroy, ON
Wednesday, February 5, 2018

School Council Meeting Minutes:

ATTENDANCE:

Present: Diane Fritz (Co-Chair), Christa Rosser (Co-Treasurer), Liz Greve(Principal), Anita Orsini (Teacher), Jill Zavitz, Emily Pacheco, Sarah MacGillivray (Secretary), Vanessa Pereira, Andrea Bezaire, Lucia Lilbourne, Melissa VanGeffen, Kristen Ferreira, Alisha Gleisher, Al Azevedo

Regrets: Jessica Mitchell (Co-Chair), Sonya Arruda (Non-Teacher Rep), Michelle Callipari

1 Opening Items

- Called to order at 6:12pm by Diane
- Opening prayer

2. Introductions

- Welcome to Al Azevedo, current chair of HCC School Council and also has a child at OLI. He has been working to visit all HCC family of schools' Councils to share what they are working on at HCC, including efforts to increase enrollment. He shared that the recent Gr. 8 day was a success and they are working on their main calendar fundraisers.

2.1 Approval of minutes from the previous meeting

- **MOTION:** To adopt the minutes as presented. **Moved by Jill, Seconded by Andrea, Carried.**

2.2 Review, revisions and approval of the agenda

- **MOTION:** To adopt the agenda as presented. **Moved by Melissa, Seconded by Lucia, Carried.**

3 Co-chair Report

- Reminder to send written reports to the Council Secretary in

advance of meetings

- **Healthy Snack:** Jessica spoke with Sylvia about Healthy Snack and learned that she has made arrangements with a company to deliver the snacks to the school on Monday's starting in March. She will then talk to HCC about doing the prep work. Al also shared that HCC was able to get \$1000 from Walmart to support their snack program so we will let Sylvia know in case OLI is also able to participate in this
- **Facebook page:** Michelle Callipari has stepped down from council so Vanessa Pereira has offered to take over the responsibility of keeping this up-to-date.

MOTION: To ask Michelle to show Vanessa how to operate the Facebook page and transition control from Michelle to Vanessa by next meeting. **Moved by:** Lucia, **Seconded by:** Jill, **Carried**

- Jessica asked Diane to mention how blown away she was with the talent of our kids who were in the YPA production of Beauty and the Beast
- Fundraising Committee is planning a quarter auction for the spring. They will be meeting afterwards and will let the Co-chairs know what help they need. Look for an email request for volunteers coming soon.
- **MOTION:** To authorize the Event Committee to spend up to \$1000 of funds carried over from previous year to purchase tables, extension cords and a cash box which will be stored under the stage and in a cabinet near the gym for use at Council events. **Moved by:** Andrea, **Seconded by:** Melissa, **Carried.**
- **PIC Survey** results will be reviewed at the end of the meeting. It was strongly recommended that we consider on of these areas to focus on with our next PROGrant application.

4. Finance report – nothing to report

5 Principal's Report

Faith

- Father Blondin visits continue two days per month
- Church is supporting our "Lets Get Cooking" program by allowing us

to use the hall

- Ash Wednesday Feb 14, mass with SVDP @9:45
- Confession Feb 27/28
- Grade 8 Confirmation retreat May 18
- Confirmation classes taking place Fridays after school Apr 6 – May 4, 3:30-5:45pm

Community

- TVNELP coming Mar 23, Apr 25, May 22
- Dan Habib speaking at CEC Feb 12 on inclusive education
- Valentine's day will be celebrated Feb 13th
- 4 Students going to K of C Free Throw competition in Exeter on Saturday
- Tubing Feb 22/Carnival Feb 23
- Mad Science has 3 classes, huge hit
- Gymnastic Mar 5, roughly 90 kids involved
- Jr Hockey Mar 22

Staffing Update

- 6 full EA's now, this is increase of 0.5x 2, Kim Hyde and Theresa VanMuers
- Vanessa Casey new ECE in FDK to replace Amanda Shephard who is now on leave and will be going on Maternity leave
- Mrs. Orsini has started back at 0.5 in the mornings and Mrs. Douglas is staying for the transition

Good News

- 100 School Grand Theatre Mar 23, Beethoven Lives Upstairs coming to the school
- Forbes magazine listed LCDSB on Best Employers list

Educational

- PD Learning Sessions to focus on literacy/math Feb 6
- PD now taking place after hours and in school during classes due to shortages with supply teachers
- Report cards go home Feb 9
- Sphero balls are being used from time-to-time by Mr. Zwambag, but

not necessary to purchase more at this time

6. Teacher Report

- Anita is just back, nothing new to report at this time

7. Treasurer's Report

- See attached budget

Not many changes since last meeting,

- A few new teacher requests, but Christa is waiting on receiving new cheques to complete their reimbursements,

- Three Document Cameras were previously approved, but 5 teachers have requested them, **MOTION:** Council will cover the cost of 2 additional document cameras from funds carried over. **Moved by** Lucia, **Seconded by** Melissa, **Carried.**

Liz was asked to look into where the \$500 grant for Harvestfest was since there is no record of it being received yet; she will look into it

- Reminder to teachers that Council will not pay bills directly, only reimbursements

8. Parish Update

- First Communion Preparation has begun during weekend mass
- Confirmation candidates are attending mass

9. Committee Reports

9.1 Fundraising & Events

- planning a quarter auction in the spring, look for more information on how you can help soon

9.2 Hot Lunch & Milk

- switch to Ricco is going smoothly now

- we now pay up front for milk for the term

- trying Ricco hot dogs this Friday

- some confusion first McDonald's day with condiments

- renewal for Hot Lunches.net coming up, will be looking into using

same platform as school, School Cash Online, more details to come

9.3 Healthy Schools

- Let's Get Cooking will need funds approved in budget as there are no gift cards this year
- PowerOff and Play for family day
- Garden tower growing well, harvested in Dec and now re-growing, will plant something different soon

10. Open Forum

- Status of the storage in the shed for the FDK toys was asked about and this has been resolved
- Liz further shared that there has been a lot of re-organization happening within the school, there is a new space for the SPST (former art room) as this was currently shared with the sensory room

Results of PIC Survey reviewed.

Meeting adjourned at 8:00pm.

Our Lady Immaculate School Council Budget 2017-2018 February		
Budget Item	2017-2018 Budget	2017-2018 Spent
Buses (class field trips \$202 per class)	\$3,030	
Spirit Days (Carnaval, Play Day)	\$300	
Library	\$1,500	\$737.62
Principal's Discretionary Fund	\$2,000	\$537.50
Musical Production	\$500	\$500.00
Teacher Allocations	\$4,200	\$1,329.85
FDK - 3 classes \$200 x 6 [Teacher + ECE], gr 1-8 \$250 each)		
Let's Get Cooking	\$200	
French Department (gr 1-4/5 \$200, gr 5-8 \$200)	\$400	
Learning Lab	\$200	
EA allocation	\$250	
Athletics	\$1,000	
(\$500 remaining from 2016-2017)		
Hot Lunches.net	\$468	
Guest Artists (\$500/division)	\$1,500	
Graduation	\$500	
Recognition (Retirement, Relocation, Bereavement)	\$200	
Administration fees (paper, cheques)	\$200	
Total Budgeted Items	\$16,447.50	\$3,104.97
Extra Purchases		\$2,129.41
Total Spent		\$5,234.38
	Actual Profit	Projected Profit
Fundraising		
Milk Program/hotlunch #1	\$4,188.82	\$ 4,011.39 *Based on 2017
Milk Program/hotlunch #2		\$ 3,020.87 *Based on 2017
Milk Program/hotlunch #3		\$ 4,295.53 *Based on 2017
Harvestfest	-\$108.59	\$ 750.57 *Based on 2017
Samko Sales		\$ 55.19 *Based on 2017
Rheo Thompson	\$1,523.49	\$ 2,236.02 *Based on 2017
Norcard	\$2,319.65	\$ 2,067.50 *Based on 2017
Movie Night		\$ 277.46 *Based on 2017
Year End BBQ		\$409.71 *Based on 2017
Quarter Auction		\$ 3,059.17 *Based on 2017
Total	\$7,923.37	\$20,183.41