



Wednesday January 17<sup>th</sup>, 2018

## School Council Meeting Minutes:

### ATTENDANCE:

**Present:** Diane Fritz (Co-Chair), Jessica Mitchell (Co-Chair), Liz Greve (Principal), Juanita Vandenberg (Teacher), Sonya Arruda (Non-Teacher Rep), Lucia Lilbourne (Recording Secretary), Andrea Bezaire, Karen Theriault, Melissa VanGeffen, Alisha Gleiser, Jill Zavitz, Emily Pacheco

**Regrets:** Christa Rosser (Co-Treasurer), Michelle Garcia (Co-Treasurer), Michelle Callipari, Sarah MacGillivray (Secretary), Kristen Ferreira, Jen Cook

### 1.0 Opening Items

- Called to order at 6:05pm by Jessica
- Opening prayer

### 2.0 Introductions

2.1 Approval of minutes from the previous meeting

**MOTION:** To adopt the minutes as presented. **Moved by Sonya, Seconded by Melissa, Carried.**

2.2 Review, revisions and approval of the agenda

**MOTION:** To adopt the agenda as presented. **Moved by Sonya, Seconded by Melissa, Carried.**

### 3.0 Co-chair Report

- request to have reports presented & take questions later
- Sonya & Jessica will coordinate a gift for Mrs. Orsini
- inquire at HCC for youth to babysit @ meetings, and to help with Healthy Snack prep.
- Jessica will arrange a meeting with Sylvia to discuss Healthy Snack needs
- Michelle is maintaining the Facebook page, keeping up-to-date
- OLI website should be current now and updated regularly
- question about the age/grade involved in the FIAT club
- discussion on prices for tables, cash box & extensions cord(s)
- labels fundraiser is ongoing (promoted for March Break camp labeling)

### 4.0 Finance Report

- review of budget & year-to-date expenses, income, etc.
- comment to remind teachers to utilize the funds allocated to them
- new sports jerseys have been ordered
- current balance in account is \$ 28,941.27

## 5.0 Principal's Report

- FORMED subscription has been purchased by All Saints and is available to the parish's families, schools, teachers – described as a "Catholic Netflix"
- Jan. 12<sup>th</sup> was a Mass with both OLI & SVDP schools to celebrate the new year
- Fr. Thom Blondin continues to visit 2x per month
- there is a survey for the Gr. 5-8s regarding snacks & eating habits – permission forms
- OSNP (Ontario Student Nutrition Program) provides snacks 3 days each week + lunch foods
- mosaic medicine wheel worked on with Gr. 6-8s (in hallway near office)
- upcoming speaker at Board Office on Feb. 12<sup>th</sup> (inclusive education, special needs)
- no staff/visitor/parent parking in the lot at Shoppers
- social media posting – only Mrs. Greve & staff as they know who has given permission
- staffing: shortage of teachers in general, having trouble hiring a French teacher
- update on staff returning, who is on leave, maternity coverage, changes & hirings
- OLI has been awarded as one of the 100 Schools program with the Grand Theatre and will come to the school the present Beethoven Lives Upstairs
- plan to have the tubing trip in February
- most of the school will be attending Anne of Green Gables at St. Mary's Choir School in April
- classes working on including Mathletics program
- Battle of the Bands & Musical Futures ~ funds to replace/repair equipment

## 6.0 Teacher Report

- rearranging some rooms & storage areas
- document cameras have been purchased
- remind staff who requested toggles to get them
- smart boards are no longer being supported by Board/technology
- as they need to be replaced, white boards & projectors will be installed

## 7.0 Treasurer Report

- See attached budget

## 8.0 Parish Update

- Parish Summit on Jan. 20<sup>th</sup> ~ parish ministries meeting to share their activities, mission, etc.
- Gr. 2 Sacramental prep will begin in February for 1<sup>st</sup> Holy Communion ~ families are to attend either Saturday 5pm Mass or Sunday 10am Mass each week, also on two of the weekends there will be a parent meeting after Mass
- Mini Saints (Gr. 1-3) Thursday 6:30-7:30pm (please register so leaders have numbers to plan)
- Tween Scene also Thursday 7:00-8:15pm (encouraged to attend Mass at 6:30pm)
- Fr. Thom has started a Youth Group on Friday nights, (Gr. 8 & up)
- also planning a youth camping trip to Algonquin in July ~ will need adult volunteers
- Lighthouse Catholic Media Program ongoing, also FORMED ~ encourage families/staff to use
- Confirmation parent meeting held Jan. 16<sup>th</sup> ~ prep will be seven Fridays 3:30-5:45pm and a one-day retreat on Fri. May 18<sup>th</sup> with NET Ministries, cost is \$50 (program & food each week), parents opted not to have gowns – Fr. Thom will discuss the acceptable dress code, expectation is that students are attending Mass every weekend (attendance sheet in Narthex)

## 9.0 Committee Reports

### 9.1 Fundraising

- mint smoothie brought in approx. \$1,500.00
- Harvestfest will be offset by a grant that is coming
- discuss the 'opt out' option for parents who do not want to fundraise
- discussion on merging the fundraising & the events committees
- talked about a quarter auction in early spring... location, is a lot of work, contacting & gathering donations from businesses, vendors are not difficult to get. Emily is willing to take the lead on it... determined that committee would discuss further & bring back to group at February meeting

### 9.2 Hot Lunch & Milk

- there was a issue with the milk delivery & so the committee is looking at options
- Andrea researched & has come up with 3 options:
  - OPTION 1 ~ status quo... leave things as they are
  - OPTION 2 ~ purchase fridge, have Ricco Foods deliver once/week
  - OPTION 3 ~ Ricco Foods ~ Tues/Thurs delivery, good price
- discussed when we can make the switch – continue to end of month – switch Feb .1st
- talked about the fridges, who owns them & what we require for storage
- Andrea will contact Pizza Vera to let them know of the change
- Lucia asked what brand of milk... try to support/buy Canadian product if possible

**MOTION:** To go with Options #3 Ricco Foods & **Moved by** Andrea, **Seconded by** Sonya, **Carried.**

### 9.3 Event

- *now merged with the Fundraising Committee*

### 9.4 Healthy School

- Let's Get Cookin' program started for Mr. Zwambag's Gr. 5 Class, Ms. Romme's in Apr/May
- the garden tower was harvested in December & is now growing again
- Mrs. Greve mentioned the Lead the Change application is with Mrs. McKinley

## 10. Open Forum

Meeting was adjourned at 8:00pm by Andrea.

### Meeting Dates:

Wednesday February 7<sup>th</sup> @ 6pm ~ OLI Library  
Wednesday April 11<sup>th</sup> @ 6pm ~ OLI Library  
Wednesday May 16<sup>th</sup> @ 6pm ~ OLI Library  
Wednesday June 13<sup>th</sup> (social ~ details TBD)

Our Lady Immaculate School Council Budget 2017-2018 January		
Budget Item	2017-2018 Budget	2017-2018 Spent
Buses (class field trips \$202 per class )	\$3,030	
Spirit Days (Carnaval, Play Day)	\$300	
Library	\$1,500	\$388.45
Principal's Discretionary Fund	\$2,000	\$537.50
Musical Production	\$500	\$500.00
Teacher Allocations	\$4,200	\$706.65
FDK - 3 classes \$200 x 6 [Teacher + ECE], gr 1-8 \$250 each)		
Let's Get Cooking	\$200	
French Department (gr 1-4/5 \$200, gr 5-8 \$200)	\$400	
Learning Lab	\$200	
EA allocation	\$250	
Athletics (\$500 remaining from 2016-2017)	\$1,000	
Hot Lunches.net	\$468	
Guest Artists (\$500/division)	\$1,500	
Graduation	\$500	
Recognition (Retirement, Relocation, Bereavement)	\$200	
Administration fees (paper, cheques)	\$200	
<b>Total Budgeted Items</b>	<b>\$16,447.50</b>	<b>\$2,132.60</b>
<b>Extra Purchases</b>		<b>\$2,129.41</b>
<b>Total Spent</b>		<b>\$4,262.01</b>
	Actual Profit	Projected Profit
<b>Fundraising</b>		
Milk Program/hotlunch #1	\$4,321.54	\$ 4,011.39 *Based on 2017
Milk Program/hotlunch #2		\$ 3,020.87 *Based on 2017
Milk Program/hotlunch #3		\$ 4,295.53 *Based on 2017
Harvestfest	-\$108.59	\$ 750.57 *Based on 2017
Samko Sales		\$ 55.19 *Based on 2017
Rheo Thompson	\$1,523.49	\$ 2,236.02 *Based on 2017
Norcard	\$2,319.65	\$ 2,067.50 *Based on 2017
Movie Night		\$ 277.46 *Based on 2017
Year End BBQ		\$409.71 *Based on 2017
Quarter Auction		\$ 3,059.17 *Based on 2017
<b>Total</b>	<b>\$8,056.09</b>	<b>\$20,183.41</b>